**Plan of Work** 

***Plan de Trabajo***

| **Executive Board Member Name:** **(Nombre del Miembro de la Mesa Directiva)** |  |
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| **Position:** **(Puesto)**  | Fall Carnival | **Year:** **(Año)** |

*Reproduce as needed for the appropriate number of goals*.

(Reproducir según sea necesario para el número apropiado de objetivos)

| **Responsibilities /** **Duties:** **(Responsabilidades/ Obligaciones)** | Create a Fall Carnival for the entire community to enjoy in order to build school spirit. | **Committee** **Members:** **(Miembros del** **Comité)** |
| --- | --- | --- |
| **Goal:** **(Objetivo)** | Increase attendance from school families by 10% from last year. Increase participation of Community Sponsors by 10% from last year. Increase attendance by non-school families by 20 people. Increase pride in our school. | Create a Survey to hand out at the end of the event to all **Evaluation** attendees asking them to rank **Process:** the level of pride they have in our **(Proceso de** school. **Evaluación)** Check goal percentages to metrics from last year. |

| **Specific Action Steps** **Start Date** **(Pasos de Acción Específico)** **(Fecha de Inicio)** | **Completion** **Date** **(Fecha de** **Terminación)** | **Budget** **(Presupuesto)** |
| --- | --- | --- |
| Set date on Calendar June  | July |  |
| Create an ad and work with Communications Team to promote the Fall Carnival within and outside of the school.July  | Nov |  |
| Work with the Community Sponsors Team to create packages for participation at the Fall Carnival.July  | Sept |  |
| Create the end of the event survey. |  |  |

Calculate results from the event survey.

| **Resources:** **(Recursos)** | Communications Team, Community Sponsors Team, Principal, President, Canva for Fliers, Texas PTA Boardsmanship Resource Guide. |
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